I. WELCOME
   A. Call to Order
      Chairman Todd
   B. Conflict of Interest Declaration
      Chairman Todd
   C. Approval of UBAOG January 2019 Minutes
      Chairman Todd

II. CLEARINGHOUSE - STATE ACTIONS
    Laurie Brummond
    A. New Easement 2242
    B. New Easement 2243
    C. New Easement 2244

III. NEW BUSINESS
     Dr. Clay
     A. UDOT Planning
     C. Census Tracts 2020
        Kevin/Will
     D. Discussion PCIF Policies and Capital Improvement List
        Laurie/Kevin/Will
     E. Emergency CIB Application Duchesne County
     F. Staff Reports
     G. Emergency Management
        Mechelle Miller
H. EDD Elections: Bart Haslem, Chairman
               Randy Asay, Vice Chairman
               Secretary, Nominee from Duchesne County

IV. ADJOURN

NOTE: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Laurie Brummond at the address or phone on the cover sheet.
UINTAH BASIN ASSOCIATION OF GOVERNMENTS
BOARD OF DIRECTORS MEETING
Large Conference Room
330 East 100 South, Roosevelt, Utah
January 24, 2019
10:00 a.m.

ATTENDANCE

Board Members Present:
Jack Lyle – Chairman
Greg Todd – 1st Vice Chairman
Greg Miles
Bill Stringer
Ron Winterton
Rodney Rowley
Bart Haslem
Randy Asay
Doug Hammond
Bob Abercrombie

Daggett County Commissioner
Duchesne County Commissioner
Duchesne County Commissioner
Uintah County Commissioner
Duchesne County Commissioner
Duchesne City Mayor
Uintah County Commissioner
Daggett County Commissioner
Vernal City Mayor
Ballard City Mayor

Board Members Absent:
Dean Baker – 2nd Vice Chairman - excused
J.R. Bird
Clyde Watkins
Brad Horrocks
Clyde Slaugh
Kathleen Cooper
Dave Coombs

Naples City Mayor
Roosevelt City Mayor
Altamont Town Mayor
Uintah County Commissioner
Daggett County Commissioner
Myton City Mayor
Manila Town Mayor

Guests
Quinn Bennion
Lee Moon
Mechelle Miller
Jason Broome
Jerry Nelson
Kelly Chappell
Blaine Roberts
Joshua Bake
Joel Brown
Tyson Todd
Skye Sieber
Chuck Richins

Vernal City
East Duchesne Water Improvement District
Division of Emergency Management
Forsgren Associates
Pinion Forest SSD
Ensign Engineering
Workforce Services
Naples City
Vernal Area Chamber of Commerce
SITLA
Uintah Community Development Office
Horrocks Engineers

UBAOG Staff:
Laurie Brummund
Kevin Yack

Executive Director
Planning Director
Kurt Mower  Chief Financial Officer
Sharon Christensen  Receptionist
Sandy Whalin  Aging Director
Carl Conrad  BTA Coordinator
Ivie Phillips  HEAT Lead Worker
Pam Womack  HEAT Coordinator
Jeannie Powell  Self-Help/Housing Coordinator
Kendra Hackford  Housing Specialist
Katie Norton  RSVP Specialist
Lauren Schwanz  Foster Grandparents/Vita Coordinator
Kim Lamb  CSBG Director
Call to Order – Chairman Lytle called the UBAOG Meeting to order at 10:05 a.m. and welcomed everyone. He then asked everyone to go around the room and introduce themselves.

Conflict of Interest - None

Approval of November 2018 UBAOG Minutes – Chairman Lytle asked for approval of the November 2018 UBAOG Minutes.

MOTION: Mayor Hammond made a motion to approve the November 2018 UBAOG Minutes, Commissioner Stringer seconded, motion carried.

CLEARINGHOUSE - STATE ACTIONS

A. Trust Lands Agriculture Lease SULA 1895

MOTION: Commissioner Todd made a motion to approve item A, Trust Lands Agriculture Lease SULA 1895, Mayor Rowley seconded, motion carried.

B. Proposed Sale Parcel – Tabby Mountain (C 26819)

After a discussion on item B, it was stated this would be approved, but with opposition to purchase by federal, tribal or private entities. It must stay trustlands or state land. Commissioner Todd said he would send Laurie a copy of the letter from Duchesne County to attach it with our comments.

MOTION: Commissioner Todd made a motion to approve item B, Proposed State Parcel
– Tabby Mountain (C 26819), with opposition to purchase by federal, tribal or private entities, Commissioner Miles seconded, motion carried.

C. & D. New Easements No. 2238 and 2239

MOTION: Commissioner Stringer made a motion to support right of ways of items C & D, Commissioner Haslem seconded, motion carried.

III. NEW BUSINESS

Kevin said, “to give a little bit of a background and why we are doing this, this past six months or so we have been meeting as a Board and you have decided that you would like to take more ownership when we send these CIB applications that are being sent to the CIB. Our comments are listed all at the top except for this bottom that has AOG recommendation; that is left blank because I will fill in that with the recommendation that the Board gives and once that happens I will send it on to the state. So there is a reason that is blank, because this will be your comments.” Laurie stated, “as a reminder you have your public hearings coming up, you’ve got to have your one and two to five year lists for those public hearings. We will have a script for you to read to them, remembering everybody has to stay until the end and vote on it as an entire group. Engineers cannot present in your behalf; agencies you have got to present your list and we adopted that in our November meeting that all of those criteria that came with your list and the policies following all of that. Just a reminder that is coming up in February.” Commissioner Todd asked, “so Uintah County is when and Duchesne County is when and Daggett’s is when?” Laurie commented, “also if there is something we can do better on our communications with you, please let me know, because there were several that forgot this meeting was changed from Vernal to here.” Kevin stated, “Uintah County will be February 4 at 12:00 p.m., Daggett County February 26 at 11:00 a.m., and then Duchesne County February 11 at 2:00 p.m.”

A. CIB Applications Reviews and Approvals

1. Duchesne City – Mayor Rowley presented a CIB application to the Board for a $320,800 Grant/$80,220 Loan, to install 3,700 LF of 8” Water Line in two water lines. The city has been diligent with sound planning for this project. The pipelines will allow for future water demands, increased fire flows, replacing transite lines and help mitigate health and safety concerns. If the project is not funded and installed in early 2019, many residents of the city will be without water when the Central Utah Water Conservancy District shuts down the aqueduct for maintenance (which the city has a direct connection).

MOTION: Commissioner Miles made a motion to approve with suspended funding the CIB application for Duchesne City, Commissioner Haslem seconded,
motion carried.

2. **Pinion Forest SSD** – *Jerry Nelson* presented a CIB application to the Board for a $1,000,000 Grant, to construct a well, tank and second dispensary station in the district. In addition, the district would like to purchase water rights, iron filter, and construct an office. If the project is funded, the system will be enhanced and entice residents to purchase water from the system. Citizens will be able to attend meetings in a new building and district records would be kept in a proper place. In addition, the district will be able to better filter their water.

**MOTION:** Mayor Rowley made a motion to approve the CIB application for Pinion Forest SSD pending a public hearing, Commissioner Todd seconded, motion carried.

3. **East Duchesne Culinary WID** – *Lee Moon* presented a CIB application to the Board for a $1,831,500 Grant/$1,831,500 Loan, for system upgrades to connect the Blue Bench and River Roads service areas. The project includes construction of new pipeline and a new tank. The funding would allow for increased pressure in the River Road System, increased storage in the Blue Bench System and simplify operations to reduce dependence on Duchesne City. This will also allow for a secondary water source into the system. Funding package is favorable. However, with current revenues the grant amount may not be available.

**MOTION:** Mayor Rowley made a motion to approve the CIB application for East Duchesne Culinary WID, Commissioner Miles seconded, motion carried.

B. Elected Officials Update – Emergency Management – *Mechelle Miller* introduced herself to the Board, stating that she works with the State Division of Emergency Management and she is their region liaison. She lives in the Basin and has been in emergency management for 17 years, 10 at the state and 7 with the county. *Mechelle* said, “I have a quick question, how many of you know what emergency management is. Mayor of Duchesne City tell me what emergency management is.” *Mayor Rowley* asked, “are you talking about NIMS or just emergency management? How you function under an emergency, the hierarchy and who’s going to be in charge.” *Commissioner Winterton* said, “it takes into account all emergencies.” *Mechelle* stated, “all emergencies, all hazards. How many of you know how your emergency operation plan is set up? That is why you have a liaison and an emergency manager to help you understand that.” She asked, “who is your staff for emergency management? I get the deer in the head light look when I say, we are working with emergency management, and I am your liaison. What is it that I do? How many of you can tell me what I do? *Commissioner Winterton* said, “you assist us and help provide the state an understanding of what’s going on out here.” *Mechelle* stated, “I coordinate resources.
So what does that mean? Commissioner Miles said, “If it’s something that we can’t handle in our counties, we are going to ask for the states help.” Mechelle asked, “what are all hazards, what events, what disasters, where do they start?” Commissioner Winterton said, “We’ve had several exercises.” Mechelle stated, “all hazards are local, does that mean that in the city if a disaster happens it’s your responsibility as mayors? What happens when you can’t handle it and it gets beyond your resources? Your emergency operation management plan right now for the region, it’s under the county, the cities participate under the county emergency operation fund. I work at the city and the county level, I am there for the cities as well as the counties. So if you call me and say we are out of resources I will go to the county and say do you have these resources to help the city. If the county says no we are tapped out then I go within your region to find resources to help with your event, if your region is tapped out like we learned very quickly on the incident we just had, the Dollar Ridge Fire, then we go to the state. I come in and help you coordinate those resources and keep track of those resources. Why would I want to keep track of those resources? There is a lot in emergency management and I can’t go into all of it today, but I am here to answer your questions and if I don’t know I will find where I can get that information. Let your emergency managers know if there is an event going on and they’ll let me know, then we can get on top of it if it ends up being bigger.” Mechelle then gave a power point presentation and this is included in your packet.

C. Signature Verification UBAOG General Account – Laurie told the Board, “at the last meeting you approved new check signers in the account. In addition, Commissioner Winterton’s resignation, although just so you know I am still going to get even with him, he’s going to still have to attend our meetings, because we have added all representatives and the senator to our meeting list so they do have to attend and give updates to you. With your approval I removed him from the check signers and we added Altamont Mayor, Clyde Watkins because he is close and is only about three blocks from us, but I need your approval of that. Also if you don’t want to sign, but would like a stamp just write your name on a plain white piece of paper and give it to Kurt. We will have the stamp made in your behalf, but it has to stay in your possession. I hope to only bug you about once every six weeks, but when we do sometimes they are immense. It’s a procedure for us to ensure compliance on our end, because you basically oversee everything that UBAOG does.”

MOTION: Commissioner Winterton made a motion to add Mayor Clyde Watkins as a check signer for UBAOG, Commissioner Todd seconded, motion carried.

D. Elections: Greg Todd, Chairman
Dean Baker, 1st Vice Chairman
Randy Asay, 2nd Vice Chairman
MOTION: Commissioner Winterton made a motion to approve Greg Todd to move into the position of Chairman, Dean Baker to move into the position of 1st Vice Chairman and to nominate and approve Randy Asay as 2nd Vice Chairman, Mayor Rowley seconded, motion carried.

E. Staff Presentations – Postponed until March meeting.

IV. ADJOURN

Sharon Christensen,
recep./secretary___________________________ Date __________

NOTE: *In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Laurie Brummond at the address or on the cover page:
A. Title: New Easement No. 2242 – GFK 20 inch natural gas pipeline

Administering State Agency: School and Institutional Trust Lands Administration

Applicant: Andeavor Field Services LLC

Township & County: Uintah County – T8S R22E S16, SL

Description: Andeavor Field Services LLC has submitted an easement application for a proposed pipeline within the NE4SW4, N2SE4 of Section 16, T8S, R22E SLB&M in Uintah County. The proposed pipeline would be the GFK 20-inch or less buried natural gas pipeline. It would commence at the proposed GZA #23-16-822 pad location within the section, then flow easterly onto BLM land to transport natural gas to the nearest compressor station. The proposed easement is approximately 3,008.14 feet long and 50 feet wide, containing approximately 3.45 acres. The requested term of the easement is 30 years. Also requested is an additional 25-foot temporary construction easement.

B. Title: New Easement No. 2243 – GZA 20-inch or less natural gas pipeline

Administering State Agency: School and Trust Lands Administration

Applicant: Andeavor Field Services LLC.

Township & County: Uintah County – T8S R22E S16 SL

Description: Andeavor Field Services LLC has submitted an easement application for a proposed pipeline within the SW4 of Section 16, T8S, R22E, SLB&M, in Uintah County. The proposed pipeline would be the GZA 20-inch or less buried natural gas pipeline. It would commence at the proposed GZA #23-16-822 pad location within the section, then flow westerly onto BLM land to transport natural gas to the nearest compressor station. The proposed easement is approximately 1,901.15 feet long and 50 feet wide, containing approximately 2.18 acres. The requested term of the easement is 30 years. Also requested is an additional 25-foot temporary construction easement.
C. Title: New Easement No. 2244 – Access road and utility easement

Administering State Agency: School and Trust Lands Administration

Applicant: Danelle Allred

Township & County: Uintah County – T4S R21E S7 SL

Description: Danelle Allred has submitted an easement application for a proposed access road and utility easement within Lot 4 and the SE4SW4 of Section 7, T4S, R21E, SLB&M, in Uintah County. The applicant plans to construct a home on their adjacent property, which the proposed access road and utilities would serve. The access road would connect to 1500 North (PRED 792). The proposed easement is approximately 470 feet long and 30 feet wide, containing approximately 0.32 of an acre. The requested term of the easement is 30 years.