

## Food Pantry Specialist – Warehouse

Qualified applicant will be assigned to oversee the daily operation of the Duchesne County Food Pantry warehouse located in Roosevelt. Duties will include, but not be limited to, maintenance of shelves being stocked and rotated, filling racks, loading of bins and tables, intake and weighing of donations, cleaning of warehouse, grocery store pickups, supervision of food pantry volunteers, maintenance of pantry garden and assisting clients. Will be required to operate a forklift but experience is not necessary, we will train. Must have good organizational skills and the ability to communicate effectively with customers verbally and in writing. Need to be able to lift at least 50 lbs.

Other duties as assigned.

Valid Driver's License Required. Must be able to pass background check and drug screening.

The Uintah Basin Association of Governments is an Equal Opportunity Employer.

Part Time = 20 to 25 hours per week

Open Date: 8/1/22  
Close Date: Until Filled  
Education: High School Diploma  
Schedule: To be arranged  
Duration: Over 150 Days  
Driver License: Yes